

**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b> 06/11/2018	<b>Ref No:</b> CS 562	
<b>Type of Operational Decision:</b> <i>(replaces CS 559)</i>		
<b>Executive Decision</b> <input type="checkbox"/>	<b>Council Decision</b> <input type="checkbox"/>	
<b>Status:</b> Non Key		
<b>Title/Subject matter:</b> Approval for consultant work to Support in developing new model of self-improving schools & settings.		
<b>Budget/Strategy/Policy/Compliance</b> – Is the decision:		
(i) within an Approved Budget		Yes
(ii) not in conflict with Council Policy		Yes
(iii) not raising new issues of Policy		Yes
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]		No
<b>Details of Operational Decision Taken</b> <i>[with reasons]:</i> Following review by CMT, the request is to:  Permission to contract Consultancy work to assist in developing a new model of self-improving schools & settings.  5 days additional days of work at £650 per day inclusive of transport total cost £3250 Provider Aprica Ltd -1 <sup>st</sup> 2 <sup>nd</sup> 5 <sup>th</sup> 6 <sup>th</sup> 7 <sup>th</sup> November 2018		
<b>Submitted by:</b>	Mark Love	
<b>Decision taken by:</b>	<b>Signature:</b>	<b>Date:</b>
Director or Chief/Senior Officer	<i>Karen Dorton</i>	13/11/18
<b>Members Consulted</b> <i>[see note 1 below]</i>		
Finance		
Executive Member for Children & Families	<i>Sharon Briggs</i>	12/11/18
Lead Member		
Opposition Spokesperson	<i>Michael Nanky</i>	18/12/18

## **Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**